

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

M.W. DEPT. - Establishment - Recruitment of Six **(6)** Data Entry Operators on “**OUTSOURCING**” basis through M/s. Rajan Travels & Security Services, Chikkadpally, Hyderabad – Engaging the services of Six candidates to work as Data Entry Operators for a further period of one year – Extension of contract period of one year - Orders – Issued.

MINORITIES WELFARE (O.P.) DEPARTMENT

G.O.Rt.No. 330

Dated: 24th December, 2011.

Read the following:

- 1)** G.O.Rt.No.4459, Finance (SMPC) Dept., dated 27-12-2006.
- 2)** Circular Memo.No.17944/668/A2/SMPC/2007, dated 06-10-2007.
- 3)** G.O.Rt.No.402, M.W.(O.P.) Dept., dated 04-12-2010.
- 4)** G.O.Rt.No.13, M.W.(O.P.) Dept., dated 20-01-2011.
- 5)** From M/s. Rajan Travels & Security Services, Letter dated 16-09-2011.

Orders were issued in the reference 3rd read above, engaging the services of (6) candidates to work as Data Entry Operators in Minorities Welfare Dept., A.P. Secretariat, on outsourcing basis from M/s. Rajan Travels & Security Services, Hyd., @ Rs.5,500/- p.m. per one Data Entry Operator for a period one year, (at 4 % commission of agency). Out of (6) Data Entry Operators four (4) Data Entry Operators joined on 19-10-2009 and two (2) Data Entry Operators from 17-11-2009, and the service period of (6) Data Entry Operators expired on 18-10-2010 and 16-11-2010, respectively, and the same has been extended for further one year vide reference 4th read above.

2. Further, M/s. Rajan Travels & Security Services, Hyd., vide ref. 5th read above, has requested to extend the services of **(6)** Data Entry Operators for a further period of one year from 18-10-2011 for **(4)** Data Entry Operators and from 17-11-2011 for **(2)** Data Entry Operators with the following remuneration.

No. of Data Entry Operators	Six (6)
Total Salary – (Rs.9,500/- X 6)	Rs.57,000/-
Agency Service Charges @ 4 %	Rs.2,280/-
Employer Contribution of PF @13.61 % as per slab rate @ Rs.6500/-	Rs.5,310/-
Employer Contribution of ESI @ 4.75 %	Rs.2,708/-
Service Tax 10.3 % (on total Bill)	Rs.6,932/-
Grand Total:	Rs.74,230/-

*The total percentage of Commission + Statutory Payments works out to 32.66 %

3. Government after careful examination of the matter hereby extend the contract for providing the services of Six **(6)** Data Entry Operators to Minorities Welfare Dept., on outsourcing basis @ of Rs.9,500/- per moth per Data Entry Operator for a further period of one year to M/s. Rajan Travels & Security Services, Hyderabad, with effect from 18-10-2011 to Four **(4)** Data Entry Operators and from 17-11-2011 to **(2)** Data Entry Operators with a total commission of 32.66 %, which includes the salaries and all the statutory contributions and Service Tax.

(P.T.O.).

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4. This order issues with the concurrence of Finance Department vide their U.O.No.26575/830/A1/SMPC.II/11, dated 17-10-2011.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**Dr. MOHD. ALI RAFATH,
SECRETARY TO GOVERNMENT.**

To

M/S. Rajan Travels & Security Services, Sudarshan 70 MM
Complex, RTC "X" Roads, Chikkadpally, Hyderabad-20.

Copy to:

The Finance (SMPC) Dept.
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyd.
The OSD to M (MW).
The P.S. to Secy. to Govt., Minorities Welfare Dept.
SF/SCs.

//FORWARDED::BY ORDER//

SECTION OFFICER